



NWMHA

New Westminster Minor Hockey Association
P.O. Box 456 New Westminster, B.C. V3L 4Y8
nwmha.ca

NEW WESTMINSTER MINOR HOCKEY ASSOCIATION EXECUTIVE MEETING

November 10, 2014
7 pm Queen's Park Board Room
AGENDA

1. Roll call: Present: Rob, Dave, Pete, Kelly, Vandy, Tristan, Jennifer, Christel, Lynda, Desiree, Barbara, Bud, Ross, Janet, Chuck, Tracy. Absent: Daniel, Ron, Kevin.
2. Adoption of Minutes of October 16, 2014. Motion by Christel; Second: Kelly. Carried.
3. Business arising:
 - 3.1 Tournament policy draft (Tracy): table for next meet. **Action:** Rob will forward digital document to everyone for review. Send your comments to Tracy and Rob.
 - 3.2 Draft Policy 5.1 Communications procedure (Vandy): Motion by Ross that Communications procedures 5.1 be adopted as our Communication Policy; Second: Tristan. Carried.
 - 3.3 Media Release form (Vandy): Motion by Chuck that in the absence of a signed consent form by parents, players will not be in team photos; Second: Tristan. Carried.
 - 3.4 Parent Code of Conduct (Greg): continuing work on this.
 - 3.5 Atom A player issue (Rob): this has been resolved.
4. Correspondence: BC Hockey contacted us re winning Association of the Year, asking that our Atom A and one PeeWee C team participate in the Coach Skills Session at GM Place. **Action:** Greg will select the PeeWee C team that will participate.
5. New Business: nothing of note.
6. Reports
 - 6.1 President (Rob)
 - 6.1.1 In Camera Session
 - 6.1.2 Presidents C League
 - 6.1.2.1 Balancing Committee meeting Nov 3. NWMHA balanced except PeeWee C. One change is required to be deemed balanced.
 - 6.1.2.2 H1 team managers should make contact with League Manager.
 - 6.1.2.3 Discussion regarding transfer date being moved up.
 - 6.1.2.4 H2, NW and Seafair to try 1/2 ice games at Seafair, possible 3-3, 4-4 Note: PCAHA is looking at making this the norm and this would be a way for NWMHA to have experience when discussions arise. (Our coaches have been in contact with Seafair.)
 - 6.1.2.5 Midget C Scholarship dates Dec 5-12 (Ross): applications have gone out to the teams. Looking for one more ice time.
 - 6.1.2.6 Team Official certifications. Most deadlines are Dec 1st.
 - 6.1.2.7 Open discussion about threats towards associations by members.
 - 6.1.3 PCAHA
 - 6.1.3.1 Discussion regarding purpose of joint teams.

- 6.1.4 Conference call on Nov 7 with Barry Petrachenko, Executive Director and Jeremy Ainsworth, Associate Director of BC Hockey regarding onerous coaching requirements and their impact on volunteer associations.
- 6.2 1st Vice President (Dave): First email went out to coaches/managers re Giants game (Feb 6)
- 6.3 2nd Vice President (Daniel absent; Rob read report.):
 - 6.3.1 We have 6 teams registered for Midget A tournament. **Action:** make calls if you know anyone who might be interested. We have 8 teams registered for Midget C tournament with 1 on the waiting list. Committee held its second meeting. Nov 15th is set for the cut-off date to find the last 2 teams for the tournament. May need to go to Plan B (6 teams).
 - 6.3.2 Working on program with designer. Need the names of the sponsors and logos.
 - 6.3.3 2 spots left for Bobby Love. Al Hughes is full.
- 6.4 3rd Vice President (Ron absent; Rob read report.):
 - 6.4.1 Team Photos scheduled for November 20th at QPA front lobby. Will send an email out to the team managers ASAP. **Action:** Lynda will let him know who has conflicts.
- 6.5 Treasurer (Chuck):
 - 6.5.1 Operating statement provided;
 - 6.5.2 Cheques handed out.
- 6.6 Registrar (Janet): 2 more H1s have registered. **Action:** let her know re any changes due to balancing, etc. Dealing with one certification issue at present. All certification needs to be completed by December 15th.
- 6.7 Secretary (Vandy): nothing to report.
- 6.8 Coach Coordinator (Pete):
 - 6.8.1 Checking clinic Nov 15 at 6pm, QPA. 20 coaches signed up. **Action:** DMs please remind coaches that they need a checking component.
 - 6.8.2 Extra goalie session is going to be arranged.
- 6.9 Equipment Manager (Kevin absent; Rob read report.): Nothing to report. **Action:** contact him if you have pinneys and pucks to return.
- 6.10 Ice Allocator (Lynda): 18 conflict games to resolve and don't have Atom C schedules yet. **Action:** DMs please let your managers/coaches know that if you don't have a league game that the ice is not theirs. It needs to be released to Lynda and, if it is not used, it will be returned to the team. Motion by Chuck: if NWMHA is not able to make arrangements to find the ice for a conflict game that is a conflict *as a result of the team and not league scheduling*, the team will be required to pay the cost of ice to be scheduled at another location. Second: Tristan. Carried.
- 6.11 Referee-in-Chief (Tristan): Beginner ref clinic on October 18th went well. Players not in assignr yet. **Action:** Tristan will contact BC Hockey to find out what's going on. In the meantime, Kelly will go about allocating them in her regular way.
- 6.12 Referee Allocator (Kelly): issues with BC Hockey's set-up of the clinic on-line which led to some confusion.
- 6.13 Division Managers: H1-2 (Desiree) – H2 – need another balancing game; struggling to get coaches to ice for 3:45 Friday practice. H1 – has 20 kids; need to discuss. H3-4 (Barbara) – 3 and 4 are balanced; RPM not showing up. Want an actual RPM schedule. Atom (Bud) – A1 team in Flight 2; A2 team in Flight 4, C

teams doing ok. Peewee (Greg) – C teams deemed balanced; A team in Flight 4. Bantam (Tracy) – C teams balanced; A team in Flight 3. Midget (Jennifer) – A team in Flight 2. Tournament in Port Alberni and came in third; C teams deemed balanced and are all in the top flight. Juvenile (Christel) – issues at a game resulting in 5 suspensions for our players plus an issue with a player off-ice. Discussion regarding plans for next game versus this team.

- 6.14 Past President (Ross): nothing to report.
- 7. Date of Next Meeting: Dec 8, 2014
- 8. Adjournment at 9:51pm: Motion by Ross; Second: Kelly. Carried.

DRAFT 2 Nov 9 2014

POLICY 5.1

COMMUNICATION PROCEDURE

Below is a diagram explaining the proper lines of communication within NWMHA. Note that serious issues should always be brought to the attention of the Division Manager or President, depending on the situation.

The following explains the procedure for proper communication and conflict resolution within NWMHA.

.

Step 1: Solve the problem yourself.

If there is a concern regarding a player, talk to his/her parent/guardian. If the issue is with a parent/guardian, talk to him/her. Please keep the communication confidential. If it is neither practical nor possible to resolve the issue parent to parent, contact the Team Leaders (Coach/Manager). If communicating via email, please do not cc anyone else.



Step 2: Involve the TEAM LEADERS.

If unsuccessful in resolving the issue at the parent/player level, contact the Team Leaders and see if the issue can be resolved at the Team level. Again, communication should remain confidential. Again, if it is neither practical nor possible to resolve the issue at the Team level, contact the Division Manager. Please do not cc anyone else on any written communication.



Step 3: Involve the DIVISION MANAGER.

If there is no resolution at the Team level, contact the Division Manager and see if the issue can be resolved at the Division level. Again, the communication should be confidential. The Division Manager, in his/her judgement, may draw upon other resources to try and resolve the problem. If the matter remains unresolved or if it is neither practical nor possible to resolve the concern at the Division level, the Division Manager or individuals involved may contact the President and lodge a formal complaint. See the NWMHA Policies for timeline requirements. The issue must continue to remain confidential.



Step 4: Involve the PRESIDENT.

The President will approach all complaints that reach this communication stage by applying the policies of the NWMHA, the PCAHA, BC Hockey and/or Hockey Canada. See the NWMHA policies for process instructions for more information regarding this stage of communication.

Media Release DRAFT 1

NWMHA RELEASE FORM 2014-2015

Please check one of the spaces and sign below.

_____ I hereby agree and grant permission for NWMHA to record, film, audiotape, videotape or photograph my/my child's image (hereinafter, collectively referred to as "Works"), and to display or distribute these Works for the purpose of posting on the NWMHA website, posting on social media sites related to minor hockey and/or for distribution to our team sponsors.

_____ I do not agree to allow my child to participate in NWMHA recorded events (such as Team Photos). NOTE: Individual photos for players are still an option.

Name of player: _____

Parent/Guardian Name: _____ Parent/Guardian Signature: _____