



NWMHA

New Westminster Minor Hockey Association
P.O. Box 456 New Westminster, B.C. V3L 4Y8
nwmha.ca

**NEW WESTMINSTER MINOR HOCKEY ASSOCIATION
EXECUTIVE MEETING
September 15, 2014
7 pm Queen's Park Board Room
MEETING MINUTES**

- 1 Roll call: Rob, Ross, Jennifer, Barb, Desiree, Tristan, Tracy, Vandy, Kevin, Bud, Greg, Chuck, Daniel, Kelly, Janet, Dave, Pete, Lynda
- 2 Adoption of Minutes of Aug 18, 2014: Motion to adopt as presented: Kevin; Second: Tristan. Carried.
- 3 Business arising:
 - 3.1 Locker Room Policy, V1 tabled, see draft V 2: **Motion** to adopt as presented: Ross; Second: Tristan. Carried.
- 4 Correspondence: White Caps team in Queen's Park has been voted down.
- 5 New Business:
 - 5.1 Number of tournaments allowed. **Action:** Rob will draft a policy for next meeting.
 - 5.2 Juvenile A coach named: Kris Wyatt (out-of-association coach who acted as assistant coach last year)
- 6 Reports
 - 6.1 President
 - 6.1.1 Managers Meeting is set for September 27, QPA, 2pm
 - 6.1.2 PCAHA Semi Annual AGM – Chuck attended in lieu of Rob.
 - 6.1.2.1 The only resolution discussed was regarding Juvenile A players.
 - 6.1.2.2 *Respect in Sport* will now have a 4 year time limit. All those who took *Speak Out* must take *RIS* this year.
 - 6.1.2.3 Discussion about increase in transportation costs within the PCAHA.
 - 6.1.2.4 There are two key meetings next week: Coach Coordinator Meeting (Thursday, Sept 18th); Tournament Coordinator Meeting (Saturday, Sept 20th).
 - 6.1.2.5 Tournament Permission in PCAHA granted by League Manager. If going outside of PCAHA it needs to be with the District Manager.
 - 6.1.3 Presidents C League – Ross attended in lieu of Rob.
 - 6.1.3.1 Team Declaration is Monday Sept. 15th. This is the same for Rep.
 - 6.1.3.2 Presidents have voted to start Bantam/Midget on Sept 27th & Atom/Peewee on Oct. 3rd. **Action:** DM need to get initial team rosters and Team Manager/Coach information to Janet September 21st
 - 6.1.3.3 Coach/Manager meetings ~ Sept 23 Atom/PeeWee C at Britannia & Sept 25 Ban/Mid C at BWC, sign in 6:30...(H1-4 no date)

- 6.1.3.4 Balancing committee: 3rd or 4th week of October. TBA
- 6.1.3.5 Championship Days moved to Feb 28/Mar 1, 2015
- 6.1.3.6 C league game lengths 1.5 hrs, now 15min, 20min, 20min periods (p. 94 in manual)
- 6.1.3.7 Dec 5-12 Midget Scholarship tournament. Applications for nominations (4/team). Richmond/Seafair/Thunderbirds are hopefully providing ice.
- 6.1.3.8 DMs: contact your League Manager to build a good relationship with them
- 6.2 1st Vice President (Dave): Giants game is scheduled for Friday, February 6 vs. Medicine Hat; sponsorship filled out but haven't heard back from Scotiabank yet (Bantam and PeeWee A Teams will need the badges)
 - Action:** Vandy will draft wording for a release for photography that will be added to the registration form. Needs to update the website.
- 6.3 2nd Vice President (Daniel) – have started to receive cheques for the Herb House tournament; tournament information is all on-line now; sent an email to other tournament directors regarding our tournaments; tournament committee meetings will begin next month; looking at a free web app for the scores. **Motion** that all NWMHA teams will be subsidized to a maximum of \$850 to participate in one tournament; Second: Lynda. Carried.
- 6.4 3rd Vice President: “in camera” discussion. **Motion** to nominate Ron Connor as 3rd VP: Chuck; Second: Kevin. Carried.
 - 6.4.1 Booked for Nov 20, QPA
- 6.5 Treasurer (Chuck):
 - 6.5.1 **Motion** that the surplus from the tryout fees over and above the actual carding costs move to the provincial championship travel fund; Second: Ross. Carried.
 - 6.5.2 Thank you to Daniel for passing along the cheques from the tournaments so quickly.
 - 6.5.3 **Action:** Chuck to invoice the Hockey Shop \$1000 for sponsorship.
- 6.6 Registrar (Janet):
 - 6.6.1 Numbers are H1 21; H2 20; H3 28; H4 34: Atom 61(6); PeeWee 65(5); Bantam 67(6); Midget 78(8); Juvenile 17(0)
 - 6.6.2 Transfers still pending approval (2 Bantam and 1 PeeWee)
- 6.7 Secretary (Vandy): Nothing to report.
- 6.8 Coach Coordinator (Pete):
 - 6.8.1 Tryout report – went well; concerns re having different coaches running the different groups; first time trying goalie assessments.
 - 6.8.2 RPM schedule – starting up next week. **Action:** Pete will get this out ASAP.
 - 6.8.3 **Motion** to continue with the subsidized semi-private goalie sessions with Veit to the end of the season for Atom goalies and above, and for H4 goalies from January to the end of the season; Second: Tristan. Carried.
 - 6.8.4 Coach Meeting September 25th 7:30-9pm upstairs at Queen's Park. **Action:** Send any information you want brought up there to him.
- 6.9 Equipment Manager (Kevin):
 - 6.9.1 Looking forward to coaches coming to get equipment (jerseys and socks). Jersey sets are attached to the coach, not to the player.
 - 6.9.2 Used half of his contingency fund for goalie equipment for Pee Wee players.

- 6.10 Ice Allocator (Lynda): way too many demands and changes this year. Was very difficult this time around. Would like a blanket decision regarding whether ice as to whether the ice will be used or not (need to choose one or the other). Need to make the decision in July/August. Remember: whatever the designation is on the ice schedule, that designation stays with the game time slot. **Action:** Please send her the Coach/Manager names as they are set. **NOTE:** This information needs to go to VP1 and Registrar as well.
- 6.11 Referee-in-Chief (Tristan): Tentative clinic scheduled on September 28th for a new Ref Clinic..
- 6.12 Referee Allocators (Kelly): have had some glitches with the system; she is reminding refs to help them to get used to the system **Action:** DMs, remind coaches/managers that if they have a 'no show' ref for Bantam & above they are to fill out a report on the PCAHA website; with PeeWee and below, let Kelly know.
- 6.13 Division Managers:
- 6.13.1 H1-2 (Desiree): first week has gone well but RPM missed a couple of H1 practices; hopefully, this has been resolved. Up to 21 in H1, which is up from last month; H2 at 21; we have Team Coaches/Managers set up for H2 now.
- 6.13.2 H3-4 (Barb): H3 with 28 have coaches; H4 have 24 so will need to look at moving a couple of H3 players up.
- 6.13.3 Atom (Bud): A1 team played North Delta A1 (lost 6-3); have an A2 team this year and will have 2 C teams; have some coaches set.
- 6.13.4 PeeWee (Greg): 65 (5 goalies – one beginning player); tryout/warm up skates went well; 3 C teams.
- 6.13.4 Bantam (Tracy): tryouts went well but lower numbers than expected; have C coaches in place.
- 6.13.5 Midget (Jennifer): started at 80 and now at 70 with 2 serious injuries; ultimately, a decision not to have an A2 team even though there had been significant interest early on A1 with 17 players and C teams (2 of 17 and 1 of 18). 2 Rep tryout players were seriously injured; they will be assessed, making it possible that 2 players from the current A team will be bumped. This is complicated because 3 players have moved to Major Midget and Junior B; they may still be cut from there. 1 is a late registrant so he will not bump a current A player, but the other 2 registered in time. **Motion:** Motion by Chuck that the policy on team size be amended such that the A teams are capped at the roster limit but that the maximum size for the C teams may be larger provided they are within 1 or 2 players of each other; second: Dave. Carried.
- 6.13.6 Juvenile (vacant).
- 6.14 Past President (Ross): nothing to report.
- 7 Date of Next Meeting Oct 20, 2014
- 8 **Motion** to adjourn at 10:05pm by Daniel. Second: Kelly. Carried.

AMENDED LOCKER ROOM POLICY – Second Draft *PASSED*****

- Section 6 : Locker Rooms:
1. Supervision and monitoring
 2. Co-Ed dressing
 3. Parents/Guardians in locker rooms
 4. Smart phones and other electronic recording devices

POLICY 6.1

SUPERVISION AND MONITORING

1. Players should be supervised by two or more team officials (or designates) at all times (the “Two Deep Method”). At no time should a single adult be in the locker room with the player(s) – especially when players are showering or changing. This includes leaving a parent or guardian alone with his/her child.
2. The safety person should always treat injuries within the sight of others. If it is necessary to move to the locker room to treat the injury, another adult must be present with him/her.
3. Whenever possible, there shall be two female supervisors for female teams. However, if this is not possible, one female and one male supervisor would be deemed acceptable, provided that the male supervisor remains outside of the locker room (but within hearing distance) when players are changing and showering.

POLICY 6.2

CO-ED DRESSING

1. In all cases where members of a team include both male and female players, the following dress code will apply in the team locker room:
 - a. Male players will not undress to less than a minimum of shorts while females are present.
 - b. Female players will not undress to less than a minimum of shorts and a t-shirt while males are present.
2. When separate facilities exist for both male and female players, males and females shall make use of these separate facilities in order to change to the point where they can adhere to the co-ed dress code noted above. (Note: Once dressed in accordance with the minimum requirements above, all players may return to the team [co-ed] locker room.)
3. When separate facilities do not exist for both male and female players:
 - a. Players shall dress, undress and shower in shifts while maintaining the minimum dress code noted above.
 - b. Players of the under-represented gender shall be granted access to the shower facilities after the balance of the team.

POLICY 6.3

PARENTS/GUARDIANS IN LOCKER ROOMS

1. Except for parents or guardians of H1-Atom players, we discourage all parents/guardians from entering locker rooms. If a player needs assistance with his/her uniform, if a player is injured, or if a player’s disability warrants assistance, then we ask parents/guardians to inform coaches ahead of time that they will be assisting their player.
2. With our youngest age groups it is necessary for parents and guardians to assist players with their equipment – particularly with skate tying. We encourage parents/guardians to

teach their players as soon as possible how to dress and undress independently. These young players should never undress to less than shorts and t-shirts.

3. In circumstances where parents or guardians are in the locker room, coaches are permitted to ask that parents/guardians leave for 15 minutes before and after the game so that coaches may speak to their team without parental distraction.

4. With older players, the coach may (at his/her discretion) prohibit parents and guardians from entering the locker room.

POLICY 6.4

SMART PHONES AND OTHER ELECTRONIC RECORDING DEVICES

1. Smart phones and other mobile devices with recording capabilities, including voice recording, still cameras and video cameras, are not permitted to be used in the locker rooms as telephones, photographic or recording devices.

2. If phones or other mobile devices must be used, they should be taken outside of the locker room.

3. As much as possible, we encourage our players who own smart phones or other mobile devices to **not** bring them into the locker room. If, however, it is necessary to do so, they should not be used in the locker room for any reason – even to check texts or voice mail.

4. Coaches may, on occasion, choose to use video playback as an instructional tool. This is an acceptable use of technology in the locker room *by the coach only* – provided that it is confined to playback mode. No recording of any kind may occur in the locker room.

MISCELLANEOUS SUPERVISORY POLICIES

ROAD TRIPS

Team personnel and players should not share accommodation, regardless of the potential cost saving or other seeming benefits, unless the Two Deep Method is observed.

PHYSICAL CONTACT

Team personnel should, in general, avoid touching a player. The comfort level and dignity of the player should always be a priority. Any touch should be limited to “safe areas” such as hand to shoulder.

SUPERVISION IN SPORT AND TRAINING FACILITIES

No player should ever be left to wait unsupervised in any sport or training facility. Parents and guardians are not to leave their player unsupervised, nor leave their player alone with a single team official. The Two Deep Method must always be observed.