



N.W.M.H.A.

New Westminister Minor Hockey Association
P.O. Box 456 New Westminister, B.C. V3L 4Y8
nwmha.ca

EXECUTIVE MEETING October 9, 2018 7 pm Queens Park Breakaway Room AGENDA

1. Roll call: Tom, Des, Rob, Bill, Kevin, Nancy, Greg, Danielle, Kelly, Jeff, Eric, Mark L, Jen, Janet, Sarah
 2. Regrets: Mike, Mark, Kurt
 3. Adoption of Minutes: 1st Kevin, 2nd Rob
 4. Business arising:
 5. Correspondence:
 6. New Business:
 7. Reports:
 - 7.1 President (Jeff): Hockey shop is up and running. Online sales for all merchandise until November 18th. After this date the store is moving back into the old building. All hockey programs are up and running and working with RPM to revamp the winter programs.
Attended the president C meeting Oct 1, large discussion on Balancing teams and penalties at the C level.
 - 7.2 1st Vice President (Tom): Only thing to report is charity game at queens Park arena on Nov 3rd. Tickets coming this week.
 - 7.3 2nd Vice President (Desiree): Tournament Coordinator Report for October 2018
- Hockey Shop - I have a sample of the skate cloth material and design. They will charge us the same as I paid last season and I think it's a better quality product.
 - I attended the PCAHA Tournament Seminar on Sept 15th. New this year they will be fining associations for not submitting tournament request 30 days prior to the tournament, submitting schedules 7 days prior to the tournament, not filing tournament reports on time.
 - I attended the Managers Meeting on Monday Sept 24th and reviewed the tournaments and the expectations for volunteers for the upcoming



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season. The attached document was circulated. **New this year:** I requested our own association team managers to submit online tournament applications as this is the easiest way to make sure I'm getting the contact info from them. Bravo to 2 of the Atom C teams who have done this. I still need requests from the Midget teams and the Peewee Teams.

- Tournament Updates
 - All the tournament applications were revised and the links went live on Sept 16th. This is later than I would have liked as it was delayed with the update to the new website. There have been a few hiccups with having to update links on the BC Hockey website, and the new site having been down temporarily, but I think most of the kinks have been worked out. I have sent out 2 tweets, the first when the applications were live on our site and the second this past weekend encouraging teams to register soon.
 - Herb House Tournament
 - ♣ C Division - I have received applications from 3 Surrey teams, 2 Cloverdale teams a PoCo Team and a Ridge Meadows Team. The 3 Surrey teams and the PoCo teams have paid and confirmed their spots already. Port Moody has just withdrawn their application. All teams have been advised that they are on a first to pay first to play basis. I am now accepting teams to the waitlist as we are currently at 10 teams.
 - ♣ A Division - 0 applications! I have just sent out an email blast to all other associations in BC that host tier 2/3 tournaments to invite their teams to participate in our tournament (including Richmond and Vancouver Minor if their tournaments fill in the tier 2 and tier 3 categories). I have also reached out to all of last years teams to invite them back. At this time last year I had 3 applications from outside teams and I didn't get anymore.
 - ♣ A Note on the BC Hockey Tournament Webpage - I have been in touch with BC Hockey about the searching function on their tournament webpage. Because we have both A and C divisions in our Herb House Tournament we have to select "both" for the checking component of our registration. However when a team manager searched for tournaments our tournament will only show up if the



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manager selects both or all in the checking field. If a C team manager selects "no" in the checking field, or an A team manager selects "yes" in the checking field our tournament will not be displayed in their search results. Bc Hockey is aware of the problem and has told me that it can't be fixed and the only way around it is for our association to run these like 2 separate tournaments. This would mean having to pay for 2 tournaments as well. I'm not sure what the solution to this is, or if there is one, but I welcome any ideas.

- Al Hughes Tournament
 - ♣ I have applications from: Cloverdale, Lake Cowichan, Mission, Juan de Fuca, Burnaby and Port Coquitlam. Cloverdale, Lake Cowichan, and Mission have sent payment and are confirmed. there are still possibly 2 spots remaining in this tournament.

- Bobby Love Tournament
 - ♣ I have had many emails of interest but I have only received 3 applications this includes 2 from our association and the other is from Vancouver T-Birds.

Rob makes a motion to change criminal record check from 5-3 yrs. Bill second Jeff to update the policy.

7.4 3rd Vice President (Mark): 7.5 I attended the PCAHA Risk Managers meeting on October 4. I'm told this was the first meeting held in at least a couple of years. Anne Deitch (ex of BMHA) and now the BC Hockey Risk Manager was the featured speaker. The meeting was well attended with about 20 MHAs represented. I received a copy of the hand-out materials and got a spare one for you as well. Happy reading.

It's fair to say that risk management is an issue that is only going to grow in importance in the eyes of Hockey Canada/BC Hockey/PCAHA. It's a reflection on what is happening around us with greater awareness of and exposure to incidents that happen in youth sport. Where those risks can be anticipated/mitigated, we will be asked to do so in the name of risk management. Where those risks have been identified and not addressed, we will face increased liability and questions from all angles, and also perhaps a loss of insurance



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coverage should a claim arise. It's not fun, and many will eye-roll/resist the changes, thereby undermining their effectiveness, but it's a turn for volunteer driven activities that we're just going to have to accept and one to which we're going to have to adapt.

Here are my key additional notes from the meeting:

- BC Hockey is going to be getting increasingly involved in establishing risk management requirements.
- Locker room supervision is a key issue right now.
- HC requires CRCs every three years.
- **HC insurance does not cover warm-ups that take place outside of the locker-room and hallway between the locker-room and the ice. Running laps and doing stairs at QPA are not covered by insurance. Same as dry-land training.**
- BC hockey may be mandating HCSPs to be on the bench or within very close proximity.
- The expectation is that coaches/managers will not be allowed on the ice when an injury occurs and that only the HCSP will be allowed on. A jacket patch is being considered to identify the HCSP.
- HC insurance may prevent players from returning to play after a certain number of concussions (4+?).
- Players changing anywhere other than a designated changing room (e.g. not in the MPA foyer) is not allowed.
- Sticks should be left in stick racks and not brought into the changing area.

Takeaways for us are:

1. The VP3 role should be renamed "Risk Management" from "Safety". The role goes well beyond what I think historically has focused on issues at the rink. The title will also make the responsible person more easily identifiable to third parties who have risk issues.
2. We (read: me, but you should probably also attend) should host a beginning of season meeting for our team HCSPs. There are a number of items to discuss.
3. The whole 'parents' meeting' issue is going to get really forced upon us. I've been a manager now for seven years and this is the first time I've heard of a mandatory list of talking points that BC Hockey wants us to address with parents or a video that they want all parents to watch. BC hockey really expects MHA's either to host an all parents meeting, or series of meetings, at which their list of talking points is addressed and the Canucks video is shown.



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4. If we do not have a facility to host a meeting like that, with a TV screen to show the video, then we are going to have to think about how to arrange for that.
5. The Registrar and VP3 should meet at some point at the beginning of the season to establish the protocols for CRCs/VPCs, RIS registration, etc. To the extent we have a 'job description' for the VP3, the CRC/VPC/RIS should fall under VP3 with the ability to delegate to the Registrar. The Risk Manager should be ultimately responsible for ensuring annually that the appropriate arrangements with the NRPD are in place for the checks we want done. Again, that can be delegated to the Registrar but the Risk Manager should sign off on it.
6. If teams appoint volunteers to help monitor players in locker rooms (in our policy 4.1, we call them "elected team parents"), then all of those volunteers need to go through the CRC/VPC check. Our policy 4.2 does not reflect this. (Our policy also does not reference a VPC, which is done once only and not every time the CPC is updated.)
7. HC/BC Hockey now stipulate that CRCs are to be obtained every three years, not every five as per our policy 4.2.
8. We should be giving serious consideration to using software like ePact (whether it or something similar). Based on that meeting, it sounds like we are in the minority among PCAHA MHAs when it comes to document management, especially when it comes to personal data like medical records. I have serious doubts about the thoroughness with which our paper records are discarded every year. I've never seen any communications from NWMHA about the handling of that paperwork. That should be a requirement for the VP3 – probably twice per year (beginning and end).
9. We should establish a protocol whereby HCSPs report to the Risk Manager and not the coaches of their teams. When in doubt, the VP3 and not the coach should make the final decision whether a player is eligible to return to the ice.
10. All major injuries, including concussions, should be reported to the Risk Manager.

7.5 Treasurer (Kurt): TREASURER'S REPORT

Please see the operating statements for the six months ended September 30, 2018.

We received the BC Gaming Grant. The amount was \$70,000 which is down slightly from the past couple years but in line with previous years. I have adjusted



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the projected budget on the Operating Statements. The projected budget shows a deficit of revenues over expenses of \$3,000. This number will change as we progress through the season and how the other expenses end up based on the original budget.

I am applying for the New Westminister City Amateur Sports Grant which is due by October 31, 2018.

7.6 Secretary (Mark): Nothing to report

7.7 Coach Coordinator (Mike): Busy month again.

All house teams are now balanced and rostered. PCAHA can rebalance again if they notice any discrepancies by Jan standings.

Set up Dev 1 clinic on Oct 27/28 for all current rep coaches peewee and above. Oct 10 deadline for closed registration of NWMHA coaches. After that its opened up to public. So far we have new west 5 coaches registered.

Held the coaches meeting Monday Oct 1st. Great turn out of 26 coaches/asst coaches. Went through some of this seasons BC hockey rules.

RPM and Viets running clinics now. Reminder for div managers to advise the team managers of the special clinics for goalies/forwards/defense Sat mornings.

I still have some potential coaches still wanting to join. All of them still need to get CRC #'s from Janet and do thier RIS and CAFF.

7.8 Ice Allocator (Lynda):

7.11 Referee-in-Chief: (Bill):

7.12 Referee Allocator (Kelly): REFEREE ALLOCATORS REPORT

As of October 8th I have posted all games that are on teamlink and marked as active in Pee Wee A and below. That does not mean that I have assigned all games, just that they are out there for officials to request. The only team that I have assigned all games to officials is the Atom A team on Tuesday nights. I will be working on filling all other postings this week as I get the requests.

As far as I am aware and according to teamlink I have the following games as conflicts:



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Atom C1 – Game AQ8037 (Nov.3rd)

PW A2 – Game PQ3271 is being played at Minoru Silver instead of QPA (Oct. 21st)

PW C2 – Game PQ8116 (Oct.27th)

We have had a lack of officials signing up for shift but the season has just started and am hoping that that will change. Thankfully our RIC has been there to fill in those gaps.

We have only had one no-show and that has been dealt with. I contacted the official and as I have not heard back as to why or received an apology he has been given a two game suspension.

I have had an opportunity to give a spot to an official on the waiting list for the new referee clinic but have still not heard back from the family. I have given them until Monday October 8th to reply to me and if by Tuesday morning I still haven't heard anything I will be going to the next person in line and returning this individual to the bottom of the list. I have sent two emails to this family and have had no reply.

We are still waiting to hear when BC hockey will be providing a clinic for us but we do need the individuals that want to participate to be ready as they may not get a lot of notice.

Division Managers:

1. H1-2 (Eric): Nothing to report
2. H3-4 (Sarah):H3Not much from me-
Just that we are scheduling both H3 and H4 balancing games for October 27 and 28!
3. Atom (Tara): October Atom Report

A1 Team

The team has been finalized and have begun playing games to determine what Tier they will end up in. They are currently playing in Tier 2.

Atom House

There are 3 House teams-C1, C2, C3



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Balancing games took place over 3 days-September 22, 23, and 25th. It was very evident after all 3 games had been played that the teams were balanced as the scores in the games were:

Game 1-C1 5 vs C2 7

Game 2-C2 7 vs C3 7

Game 3-C3 7 vs C1 6

A few of the House parents had written emails requesting their child play on a certain team, however, I stuck with my previous statement that there would be no team requests this season. The teams were finalized and the balancing report has been sent in to PCAHA. The weekend of October 13th is the start of the balancing games for the Presidents League House teams.

4. Peewee (Nancy):- after two weekends of balancing games, the two C teams are balanced. The teams will start playing PCAHA balancing games starting this week.
 - A1 and A2 teams have started their tiering games
 - a new player from the Island has joined our association and is playing on the C1 team
5. Bantam (Danielle): Nothing to report
6. Midget (Greg)Midget Report October 11, 2018

A team update:

The rep team selection process wrapped up early and all taxi squad eligible, and affiliated players are aware of their opportunities and responsibilities. Larry has one parent assistant coach and one nonparent assistant coach helping him on the bench this year. Barb Drake has stepped up to manage. I reminded all coaches and managers of the call-up process and the need to monitor and manage the number of games played by the call-ups. A team Coach, Larry & team manager Barb Drake, have been reminded they need to contact the C team coach first, they are not to contact the player or the parents before getting permission from the coach.

Larry has assigned an "A" to his goalie Matthew Ferraro, I'm not sure if it's legal in the PCAHA, but when he asked me I was all in favour or rewarding Matthew with the honor. To start the year the A team attended a tournament in Kamloops this past weekend, with at least 1 call-up player.



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C team update:

With a new coach this season, the coaches agreed to a few evaluation sessions before doing a team draft. Each player was assigned a group and had one skate/skill session and one game. From there the coaches drafted their teams in preparation for a week of in-house balancing games ahead of the PCAHA balancing games. The team assignments were sent out immediately after the draft, and as expected, we received many requests for change. Over the last two weeks, we've been able to play a few games and tweak the lineups as we work towards balancing the teams.

We received two late registrations and are in the process of assigning them; we also have a player needing a change due to work commitments. I'll work with coaches to get the final changes and assignments done in the next week or two. Goalies are again a challenge in the division. Currently, we have five goalies for three teams. After discussing the situation with the coaches, the coaches decided to pair the strongest goalies with the weaker goalies and have the mid-level goalie be the single.

For the most part, the teams appear to be balanced, and we should be set to play season games beginning this week.

C team coaches and managers

C1 Head Coach James Musgrave, Assistant Coach Brad Kinnie, Manager Mark Lewis.

C2 Head Coach Kurtis Lyons, Assistant Coach Huss Nestman, Manager Cindy Semkew

C3 Head Coach Alex Jimmie, Assistant Coach Bryan Pitkin, Manager Josee, and Simon Pommerleau-Heany

Overall the C team process was not as easy, or as smooth as hoped. We followed the same procedure as in years past, and the initial results looked quite positive. Unfortunately, after the assignments went out, we received a large number of requests for change due to work, school, or family issues and commitments. The late changes and requests were very frustrating for the coaches and me, but the biggest frustration/disappointment was with the reaction of some coaches and parents to the decisions and the needs of the kids. Unfortunately, no matter the age, we still have some families only interested in their wants and needs, and an underlying need to win.

7. Juvenile (Jennifer):

8. Past President (Rob): Only activity for the month was attending the PCAHA Presidents Caucus on September 23.

Points of discussion:



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- 1-Provincials tier 2 midget in Vernon. PW and Bantam tier 2 open.
- 2-PCAHA scholarships last year had only 75 applicants for 13 scholarships. We need to continue to promote our kids applying.
- 3-Electronic score sheets are coming mid season, there will be a small overlap. Due to this we are getting half the number of scoresheets. Paper copies will be needed for tournaments.
- 4-Hockey Canada rule change year, which happens every second year. BC Hockey web site has info under memos to review. Two of note. 1-cannibis now under drug rule. 2-suspensions for affiliates different.
- 5- League managers needed at atom rep and peewee rep.
- 6- Bantam zone team pilot approved.

Tentative date of Next Meeting:

Tuesday November 13, 2018 Breakaway room

Monday December 10, 2018 Breakaway room

Adjournment: Rob, Mark L