



# N.W.M.H.A.

New Westminister Minor Hockey Association  
P.O. Box 456 New Westminister, B.C. V3L 4Y8  
[nwmha.ca](http://nwmha.ca)

## EXECUTIVE MEETING November 18, 2019 7 pm Queens Park Arena Power Play Room Agenda

1. Roll call: Jeff, Tom, Dez, Mark L, Kurt, Mark, Brad, Jennifer, Rob, Frank, Nancy, Mike, Sarah, Kelly, Janet
2. Regrets: Lynda, Christiana, Greg
3. Adoption of Minutes:
4. Business arising:
5. Correspondence:
6. New Business: No Atom socks, when socks were purchased at the start of the year Atom size socks were not ordered. Jeff was able to coordinate with the hockey shop to rectify the issue.

Look to see if the injury report form on the website is up to date.

I'd like to follow up on my request from earlier in the fall concerning refereeing assignments. I'd like to know if we have access to a report detailing who is refereeing and how many games the individuals are doing.

### **7.1 President (Jeff):**

President report

Attended the PCAHA semi-annual Presidents meeting. Nothing of note to report. Still waiting for Hisports reports to be reported. No eta!

Hosted PCAHA meeting in November. And was in attendance for the Balancing process. All New west teams good to go. Only one group in president's series needed to be redone.

DM please send reminders to report all majors and Game Misconduct be reported to President and VP3.

Other than that it's been pretty good as we move into the regular part of the season.

Thanks again for all your help.



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**7.2 1<sup>st</sup> Vice President (Tom):** Sponsorship so far this year has the same number of major sponsors this year as we had last year (12), we only had one sponsor not come back this year and we also have one new sponsor. This year Scotia Bank will be sponsoring us for \$2000 as they have two bank branches involved this year. I have just ordered new thankyou sponsorship sign boards for our tournament this year. The sign boards will be put at the tournament check in table at each arena.

## **7.3 2<sup>nd</sup> Vice President (Desiree):**

October 2019

### Tournament Coordinator Report

I need all Midget C teams, Pee wee A & C teams and Atom C teams to fill out the tournament applications so I have accurate contact information. Especially important for Midget C and Pee wee A as I need to contact the teams to set up our first planning meeting.

I have ordered another batch of 1000 medal blanks at \$5 a piece. This should take us through the next 4 years of tournaments. The cost includes all engraving and ribbons with the medals. I have also been in touch with Brad at Hyack Trophies about ordering a new trophy for the Pee wee A division of the Tournament as we should likely retire the existing Midget A trophy. Any thoughts on this from the executive?

### **Herb House Memorial Tournament update**

- I currently have 10 Midget C teams registered with a few more on the wait list.
  - Confirmed and Paid
    - Semiahmoo C5
    - Poco
    - Surrey C4
    - Surrey C1
    - Coquitlam C6
  - Confirmed Not Paid
    - NW1
    - NW2
    - Cloverdale C3
    - Semiahmoo C6
    - Coquitlam C2
  - Waitlist



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- Semiahmoo Ravens
  - Semiahmoo C1
  - Coquitlam C4
- 
- I have 2 Peewee A teams registered and I had an inquiry from one more this past week but I have yet to receive an application.
  - I have reached out to try to obtain specific team contacts from the league manager to no avail. I have emailed every association I could find contacts for that has a tier 2 or 3 team. I will keep trying and work with our Peewee team to track down some more information. A minimum of 4 teams would be needed to run a division. 5 would be ideal.
  - The first planning meeting will take place at the end of this month.
  - I have just reached out to the hockey shop as I've been focussed on contacting Peewee A teams whenever I can.

## **Al Hughes and Bobby Love Memorial tournaments**

- Bobby Love Tournament has 10 teams registered one has paid with a wait list
  - NW1
  - NW2
  - NW3
  - NW4
  - Aldergrove C2 - Paid
  - Port Coquitlam C1-likely to pull out spot offered to kelowna
  - Burnaby C4
  - Port Moody C1
  - Penticton
  - Mission
  - Kelowna C7
  - Burnaby C1-waitlist
  - Burnaby C5-waitlist
- Bobby Love Tournament I have received 3 out of the 4 NWMHA team applications.
- Al Hughes tournament has 8 teams registered with a wait list. No NWMHA applications received to date.
  - NW1
  - NW2
  - Hope - Paid
  - Vancouver T-Birds - Paid
  - Burnaby
  - Port Coquitlam C1



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- Burnaby C1
- Summerland
- Surrey C2 - Waitlist
- Semiahmoo C2 - waitlist
- Surrey C1 - waitlist

This year I have had many of the teams who have applied early on withdraw their applications. Port Moody has done this multiple years in a row and I will no longer hold spots for them.

November 2019

Tournament Coordinator Report

## **Herb House Memorial Tournament update**

- There will be 10 Midget C teams registered attending. All have paid except for NWC1 and Burnaby C5 as they just filled the spot and the cheque is on the way.
  - New West C1
  - New West C2
  - Semiahmoo C5
  - Poco C1
  - Surrey C4
  - Surrey C1
  - Coquitlam C6
  - Cloverdale C3
  - Semiahmoo C6
  - Burnaby C5
- There will be 5 Peewee A teams attending. All have paid except for the Seattle team who will pay in cash when they are here.
  - New West A1
  - Seattle A1
  - Surrey A2
  - Richmond A2
  - Langley A2
- The first planning meeting was on October 29th.
  - We will be doing long sleeved tees in Black this year and once again giving away the skate towels and MVP towels



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- Set-up for the tournament will be on December 26th around 11 am, still to be confirmed with Ron Booth.
- I have placed the order for the shirts and towels with the hockey shop
- I have been in touch with Leanne Piendl who will once again do our tournament and volunteer schedule for us
- I have contacted Jim Luu at the city regarding drink tickets for the players throughout the tournament
- I have reached out to NWSS and posted volunteer ads to recruit volunteers for the tournament to help out if possible.
- I have just finalized the updated rules and will be posting them on the website and circulating them to the teams in my next update.
- The rest of this month will be reaching out to sponsors and getting the program and volunteer sign-up sheet ready.

## **Al Hughes and Bobby Love Memorial tournaments**

- Bobby Love Tournament has 9 teams registered 3 have paid with 1 team on the wait list. I'm hesitant to reach out to this team as we already have 2 Burnaby teams participating as well as our own 4 new west teams, so I'm hoping I get a few more applications. Mission has sent in an application but has not responded to the follow up emails so I anticipate that they will not be in the tournament.
  - NW1
  - NW2
  - NW3
  - NW4
  - Aldergrove C2 - Paid
  - Burnaby C4-Paid
  - Penticton
  - Mission - likely to pull out
  - Burnaby C1 - Paid
  - Burnaby C5-waitlist
- Bobby Love Tournament I have received 3 out of the 4 NWMHA team applications.
- Al Hughes tournament has 8 teams registered with a wait list. 1 NWMHA application received to date. All teams have paid except for NW C2
  - NW1 - Application in and paid
  - NW2
  - Hope - Paid
  - Vancouver T-Birds - Paid
  - Burnaby C5
  - Burnaby C1



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- Summerland
- Nanaimo

This year I have had many of the teams who have applied early on withdraw their applications. Port Moody has done this multiple years in a row and I will no longer hold spots for them.

## 7.4 3<sup>rd</sup> Vice President (Mark):

October Report

**Picture Day #1** – A reminder that Picture Night is November 12. A tentative schedule is set out below. (There is still a possibility that the photographer needs to start at 4:30pm, which will not only shift the times but also shuffle some teams around.) Division Managers are responsible for identifying conflict times to me.

2. **Picture Day #2** - All DMs have received their outstanding Media Release forms. Most have responded to me. I have followed up with those who have not. It is the DMs responsibility to distribute the forms to the teams. **Players who do not return media release forms will be held out of the team pictures. No exceptions.**
3. **Picture Day #3** – I was expecting to distribute the photo order packages to the DMs at Monday's meeting but they have not yet arrived (expected Monday). In the absence of a meeting, I'll have to arrange with the DMs to pick up their Divisions packages from my home, or I will set a time to bring them to QPA to be picked up.
4. **Safety/Risk Management** – I attended the PCAHA Risk Managers' Meeting in September. It was well attended by all Lower Mainland MHAs and included Anne Dietsch from BC Hockey. The league is taking an increasingly vigilant position on a number of risk management issues and associations have been advised to take appropriate steps to consider instances of risk management both on the ice (e.g. parent behaviour at games) and in the manner in which the MHAs conduct their business (e.g. handling of medical records, document destruction).
5. **Safety/Risk Management** – Shortly after the PCAHA meeting, a document management software company (ePACT) that BC Hockey has agreed to



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use/endorse (in particular for the handling of player medical records) emailed all members of our association (and many other associations who have not already started using ePACT) with a misleading email regarding a requirement to register for ePACT. I worked with Janet to address the issue and she then took the lead to follow up with BC Hockey and Hockey Canada, while I dealt with PCAHA. Greg also contacted BC Hockey. It appears that BC Hockey disclosed contact details for all registered players to ePACT without consent. Jeff quickly emailed our members and to our knowledge nobody registered with ePACT.

6. **Safety/Risk Management** – We are dealing with two instances of player bullying or hazing, at both ends of the age spectrum. DMs and HCSPs are to report any instances of bullying or hazing to me as soon as it comes to their attention so that we can address it promptly with the players and parents.
7. **Safety/Risk Management** – I attended the NWMHA Coaches and Managers/HCSPs meetings. The coaches meeting was well attended, the managers/HCSP meeting was not as well attended, in particular by the teams above Peewee. There were lots of safety and risk management questions at both. I'll look to put together notes to be circulated. We will need to review

**#8 PCAHA Rule Books** - I have additional copies of the PCAHA rule books for team officials who did not attend either the coaches or managers meetings, and for any Executive members who want their own copy.

## November Report

1. Picture Day #1 – Picture Night was November 12. The evening itself generally ran smoothly and finished on schedule after a slow start. Attendance appears to have been very good. I've had mixed feedback on the "no skates" pictures this year for the bantams and under. The photographer surprised us at the end of October with this after we just signed a new two-year contract earlier this year, advising that for every player in skates we'd be charged \$5/skater for photo-shopping services, which is apparently tied to the work the photographer has to do when applying the background. I consulted with Jeff and we made the decision to accept the photographer's change and press on. I welcome further feedback on this and any other feedback from this year's process.
2. Picture Day #2 - It appears that there are still some struggles getting emails routed through the @nwmha.ca addresses as I had delayed responses from several DMs resulting from emails not going through to them. We'll need to get this resolved.



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This caused some delayed starts in getting the media release forms completed and returned. In the end, 60/62 media release forms were returned, with the two missing forms for players who did not attend Picture Night (so nobody had to be held out of a team picture). Last year, we dealt with the release forms after Picture Night so it was good to get those out of the way up front this year. As a side note, it would be very helpful if team managers, and DMs, when returning the media release forms, would first review them to make sure they are correctly completed rather than just forwarding incomplete or incorrect forms and then me having to send them back up the chain.

3. Safety/Risk Management – both instances of player bullying or hazing referenced in my prior report appear to have been resolved internally within the respective teams. My thanks to the two DMs for their work on this.

4. PCAHA Rule Books - I still have additional copies of the PCAHA rule books for team officials who did not attend either the coaches or managers meetings, and for any Executive members who want their own copy. I'll bring them to the next meeting.

5. Serious Injuries - I've only had one serious injury "reported" to me (a player on my own team), a broken wrist suffered in a game this week. All serious injuries should be reported to me as soon as possible so we can record/track them. Any serious injury - whether suffered in a hockey-related situation or not (e.g. a football injury, or a car accident) - requires a doctor's note clearing the player to return to play hockey.

6. PCAHA Penalty Reports - we are still waiting on PCAHA to provide us with general access to the HiSports system to assess penalty situations for our teams.

## **7.5 Treasurer (Kurt):**

Operating Statements for 6 months ending September 30, 2019 and for 7 months ending October 31, 2019.

See attached

## **7.6 Secretary (Mark):**

## **7.7 Coach Coordinator (Mike):**

Coach Coordinator October 2019 Report

-Coaches Meeting was held on Sept 29<sup>th</sup>. Agenda included BC Hockey's new Atom Pathway Project, coaching credentials, importance of using team managers, Process of A2 teams and how to hold proper parent meetings throughout the season. Meeting was





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also attended by Mark Lewis to discuss Importance of Safety policies and handed out 2 PCAHA Rulebooks per team officials, Bill Corbett to discuss Referees and abuse, Kelly Corbett to discuss Referees and abuse, Lynda Callard to explain the ice schedules. Meeting was well attended by 20+ coaches in attendance. Unfortunately, the overhead projector was not working and a lot of the materials I had to share couldn't happen.

-Motions for Consideration:

- Edit Policy on mileage reimbursements for **Assistant** Non-Parent Coaches to also receive other than only the **Head** Non-Parent Rep Level Coaches

- There were issues within different house teams in every level. Majority of the problems related to the personal requests by parents because of assigned team schedules. I assisted the Division managers in Peewee and Bantam to try and resolve them.

-All teams have been assigned Head and Assistant Coaches. Working with Janet Lakusta on their credentials.

-Looking at BC Hockey for Coaching Skills Clinics available for this season. Will update once a date has been locked in.

## Coach Coordinator November 2019 Report

-Coaches are now registering , registered or have certified for qualifications through the Hockey Canada eHockey site. Evaluations are also being held by myself or Jeff.

-Motions for Consideration:

- Edit Policy on mileage reimbursements for **Assistant** Non-Parent Coaches to also receive other than only the **Head** Non-Parent Coaches

-Looking at BC Hockey for Coaching Skills Clinics available for this season. Current requested a date of January 26<sup>th</sup>. Waiting for application to be approved by BC Hockey.

-I attended all Viet's camps thus far. There are good numbers of H4 to Peewee goalies attending along with H3 and H4 goalies doing the last half hour. We still don't have enough goalies from Bantam and Midget attending. I've been in discussions with Viet and there is not much more that can be done at this point other than coaches pushing their respective goalies to attend. Communication was given out to all head coaches for this but still nothing. Instructions are based on skills levels and groups are divided appropriately.

## 7.8 Ice Allocator (Lynda):



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The next round of schedules have come out and I am busy dealing with the conflicts. This round it seems the League Managers were kind to New Westminister, the only group that has a bunch is Atom. Once these are taken care of I will be done until after Christmas until the playoff schedules come out.

I will be sending out an email to the Team Managers shortly on our Christmas ice times.

## 7.9 Equipment Manager:

## 7.10 Registrar (Janet):

## 7.11 Referee-in-Chief (Bill): See below

## 7.12 Referee Allocator (Kelly):

### RIC & Referee Allocators Report

On October 6<sup>th</sup> we held our Referee clinic for New Officials. We had 15 individuals attend.

- 2 new level 2 officials (from our association)
- 1 official from another association
- 1 individual (at the time) in limbo with an association
- 11 new level 1 officials

It looks as though once we get started with these individuals it will be a very good group, they were all very eager and had lots of questions that were well received by the BC Hockey instructor.

I have already been able to get these individuals entered into my assigning system and they have been issued their official referee numbers on that site. The two level 2 officials have already been on the ice with Bill and are able to line level 2 games.

Bill has been to as many of the Atom to Pee Wee A games as he can to help with the referee's development and he is hoping to get a lot of them evaluated and moved up so there are more spots for the new officials.

We both will be attending the Referee Clinic in Burnaby to recertify on Nov.16<sup>th</sup>.

On another note I would like to let it be known that it has been passed down from BC Hockey that all Bantam C and Midget C games will be assigned as 2-man systems.

That being said I have received permission from the Pacific Coast Managing Director for the President C League to go into the system and change all my Bantam C games back to the 3 man as it has been and is becoming an ongoing issue to get individuals for these games. I have received many emails from individuals stating they will not officiate a game with only 2 officials in attendance. However, there will be times that I will only



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be able to assign 2 individuals because of the lack of officials due to their gradings being changed again to be able to accommodate this new system that has been implemented. I would like to stress that these games can still be played with only 2 officials and they are perfectly safe as long as the coaches and the attendees in the stand follow their code of conducts and let the individuals officiate the game as they see the game being played. One of the big reasons that we have a lack of officials is for this reason. I have already received a few emails, text messages and phone calls with a particular Bantam C team manager from New West about this particular subject. Her concern is about the lack of officials and if only one shows up. **(There was no representation from their team at the coaches/managers meeting)** If at any time there is only one or no officials assigned to a game it must be decided between the two teams that one player (preferably a registered official) or one coach from either team can go on the ice to officiate the game. An email from the Bantam C League manager has also sent out an email to all teams letting them know that all coaches should come prepared to all games with their skates and possibly get their managers to send out an email to their teams to ask any players that are officials to possibly have their referee gear with them just in case this dose happen. That way there the game can continue as scheduled.

## HERB HOUSE CHRISTMAS TOURNAMENT

Robyn has asked me to assist her in assigning the referees for the Christmas Tournament this year because it includes the Pee Wee A division and we will be able to use our officials for these games.

### **Division Managers:**

#### **1. Tyke (Brad):**

12 players in H1

18 players in H2

H1 team is registered for Tim Horton's Jamboree in Langley on November 24<sup>th</sup>

H2 has a spot reserved in the Candy Cane tournament in Coquitlam in December.

Both H1 and H2 coaching staffs are working well with RPM.

- H2 has been receiving many emails to coordinate games. We are unsure how to do this before knowing what our league schedule is.

#### **2. Novice (Sarah):**



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H3/H4

- teams have all been formed

-lots of interest in getting the half-Ice dividers at QPA, including volunteers to help clean out our storage rooms to make room for them

### **3. Atom (Christiana):**

NWMHA Atom Division  
November 2019 Report

All Atom teams have started their league schedules and have been off to a good start.

The A1 team had some trouble at a tournament in Penticton with a player receiving a 2 game suspension. The suspension has been served and player spoken to about the penalty.

There was a delay with Atom teams receiving game socks. Apparently there was a miscommunication with the order. But Jeff was able to sort it out before picture day and all the atom teams now have socks.

Atom C3 has gone undefeated in the first round of league games. PCAHA had emailed me asking for a exclamation about this. I responded that we had international students added after balancing. I placed the 2 players on the atom teams that had fewer players. As it turns out the player placed with C3 is playing at a higher level than expected. This team also has one of the stronger goalies in Atom. Another player on this team that had been rated quite low by RPM in Rep evaluations has turned out to be a stronger player and has scored many goals. I explained all this to PCAHA. I was told after their balancing meeting that they will leave the teams as is, but C3 will be a higher tier than the other Atom teams. The other 3 teams are very close in rankings and will be placed in a middle tier.

### **4. Peewee (Frank):**

### **5. Bantam (Nancy):**

All Bantam teams are running smoothly. The three C teams were deemed balanced and are moving forward with league games for the next 7 weeks.

### **6. Midget (Greg):**



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## November Midget Report

So far, the Midget division has been progressing well, with only one significant issue arising from Sept start-up.

### C teams

The internal balancing process worked well, with both teams receiving PCAHA approval. The teams are in separate groups for league balancing and have been assigned to different groups for league play, which is always great, and should limit the issues in the division.

#### C1

Balancing record: Green Group 5 - 3 3rd out of seven teams with the fewest sportsmanship points. 60 GF 38 GA 116 PIM, 41 more than the next closest team, and the most in the entire league. The penalty minutes are a concern and will need to be monitored.

Participated in the Chilliwack Tournament Nov. 8 - 10.

#### C2

Balancing record: 4-2-2 tied for 3rd out of seven teams with average sportsmanship points. 39 GF 20 GA 72 PIM. Most penalty mins in the group, but they are within the norm for the group and the league.

C2 is traveling to Victoria for two exhibition game on Nov. 24th

#### A

Placement record: 6 - 2 2nd out of eight teams. 34 GF 17 GA 117 Penalty minutes. Based on their placement record, the team has been assigned to flight two of four and currently sits at 0-4 with 3 GF 16GA and 52 PIM.

The A team had one behavior/discipline incident earlier in the year involving a hazing/bullying incident orchestrated under the guise of team rules. According to one team official, the players agreed to a set of team rules and corresponding fines. The rules and fines are a carryover from previous years, and seemingly done with the approval of the coaches and managers. The idea of the fines was to provide funding for an end of the year party or event.

The program came to my attention when some of the 3rd year players elevated the team rules to include rookies buying lunch and snacks at school and some of the rookies exposed to additional penalties that were not part of the original set of rules. The issue managed to find its way to the school administration and required the



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association to reach out to the school and assure them we would be dealing with the matter.

VP 3 Mark Lewis and I began the process of dealing with the concern with the Head Coach and other members of the team. The team interviewed all the players and provided Mark with the details. I attended a game where Head Coach Larry Ling addressed the team about the concerns, I offered up a short statement on behalf of the association and spoke with the coach on how the follow up should go. At this point, the team is moving forward, and there appear to be no further concerns around the issue. As is often the case, one or two kids took it too far and ruined it for everyone. In my view, I'm not sure the kids that did the damage received any repercussions...

## 7. Juvenile (Jennifer):

### October Report

There are 26 Juvenile C teams with 13 teams divided into west & east divisions this season. There are only 8 Juvenile A teams this season.

Played only 1 exhibition game & lost 6-1 to Coquitlam.

First Regular Season game won 4-2 vs Cloverdale.

### November Report

Won 9-5 vs Surrey

Won 6-1 vs Richmond

Lost 5-1 vs South Delta (1st place team so far)

Won 6-0 vs Burnaby

## 8. Past President (Rob): Nothing to report

Tentative date of Next Meeting:

Monday December 9, 2019

Queens Park Arena Power Play room 7:00pm

Adjournment: 8:35pm

New Westminster



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The New Westminster Minor Hockey Association is grateful for grants and contributions from both the Province of British Columbia and the City of New Westminster.