



# N.W.M.H.A.

New Westminister Minor Hockey Association  
P.O. Box 456 New Westminister, B.C. V3L 4Y8  
nwmha.ca

## EXECUTIVE MEETING August 4, 2015 7 pm Queen's Park Board Room MEETING MINUTES

- 1 Roll call: Rob, Kurt, Daniel, Bud, Marc, Jennifer, Greg, Kelly, Janet, Vandy  
Regrets: Desiree, Dave, Ross, Kevin, Pete, Barb, Tracy, Lynda, Barb, Christel
- 2 Correspondence:
  - 2.1 BC Hockey, committee volunteer has been circulated – have had one person apply
  - 2.2 BC Hockey, Team Hub mobile app available...BC Hockey web site. Can be forwarded to coaches.
  - 2.3 BC Hockey, AGM 2016, June 10-12, 2016. Rob will book 7 rooms now to get the best rate.
- 3 Adoption of Minutes of:
  - 3.1 July 11, 2015. Motion: Greg; Second: Janet. Carried.
- 4 Business arising:
  - 4.1 Letter to Pee wee and Bantam divisions sent regarding A2 teams.
  - 4.2 Letterhead circulated. **Action:** Vandy will resend to people in .doc format.
  - 4.3 H3-4 DM vacancy. Action: Rob to forward info to Vandy to draft letter for Janet to circulate re Division Manager vacancy.
- 5 New Business: nothing of note
- 6 Reports
  - 6.1 President (Rob)
    - 6.1.1 Presidents C League. Ross attending meeting on Thursday for Rob.
    - 6.1.2 City of New Westminister, see ice allocator report
  - 6.2 1<sup>st</sup> Vice President (Dave): Absent. No news back from Giants.
  - 6.3 2<sup>nd</sup> Vice President (Daniel): Nothing new to report. Will follow the same format of communication as last year.
  - 6.4 3<sup>rd</sup> Vice President (Tracy): Absent. No report.
  - 6.5 Treasurer (Kurt): Quiet month. Starting to put registration deposits in. All signing authorities have been transferred. Met with Janet and went through all the registrations to see who needs to be contacted regarding fee payment.
  - 6.6 Registrar (Janet):
    - 6.6.1 Registration 2015-2016
      - 6.6.1.1 HCR numbers Atom – 61; Bantam – 65; Juvenile – 24 (one will move to Midget); Midget – 88 (+ 2 pending); H4 – 26; H3 – 24; Pee wee – 48; H1 – 10; H2 – 29.



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6.6.1.2 Discrepancies due to non-payment or arrangement to pay.

**Action:** she will give DMs the list of players who aren't paid so they can contact them prior to tryouts.

6.7 Secretary (Vandy): Note of interest – Liam Ryan of New Westminister (played NWMHA from H1-4) has been shortlisted for the U16 BC Hockey team

6.8 Coach Coordinator (Pete): Absent. Report submitted.

**Juvenile A Coach** - Potential Juvenile A Coach contacted him last week. He will call him this week and will work with Christel to arrange an interview.

**Warm Up Skates** - If DM's are having trouble finding coaches to run warm up skates, please let him know and he will follow up or help fill in (after 5pm).

**Action:** DM's – please let him know who will be there as he would like to contact them about their plan.

**Tryouts** - Tryout schedule is posted. **Action:** Pete will recruit the coaching staff to run the tryouts and keep DM's posted

- RPM and Veit are confirmed for tryouts. Both have the tryout schedule. Veit will need a few shooters for the tryouts so he will work with the appropriate DM's to find some. **Action:** (as per Rob's directive) Jennifer will arrange for Midget shooters to help with the goalie evaluations
- **For A Tryouts** - Will use the same tryout practice plans as last year but will work with the Head Coaches to customize the plan

- Still need to work with Lynda on a couple of clinic dates

6.9 Equipment Manager (Kevin): Absent. Report submitted.

First aid bags will go in this week for refurbishing. He bought 3 pairs of used pads and a chest protector for \$300, which will need a cheque or credit against registration fees. He will sort it out with Janet and Kurt. Replacement jerseys are ready. Equipment is ready for next season.

6.10 Ice Allocator (Lynda): Absent. Report given by Rob.

6.10.1.1 Tryout Ice, finalized Aug 2. (One slot at 8 Rinks)

6.10.1.2 Season Ice, received allotment July 31

6.10.1.5 Referee course and Coach clinic course ice allotment for booking to be done this month.

6.11 Referee-in-Chief (Marc): have many Bantam and Midget kids who are interested in reffing. Wondering if there are any female refs that can go to a clinic for female hockey. He will send an email to the females who reffed last year. **Action:** will talk with Kelly to develop an up-to-date data base. Will look at adding something to the NWMHA webpage so refs can look there for the info they need



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- 6.12 Referee Allocator: have 7 new refs that have been contacted now and 13 returning; had 3 refs attend Western Canada Referee School; waiting for the courses to be posted.
  - 6.13 Division Managers:
    - 6.13.1 H1-2 (Desiree) – Absent. No report.
    - 6.13.2 H3-4 VACANT
    - 6.13.3 Atom (Barb) – Absent. No report.
    - 6.13.4 Pee wee (Bud) – Needs some more skaters! Will take care of the tryout and preseason skates – won't be a problem.
    - 6.13.5 Bantam (Greg) – still a few players who haven't registered. 25 players signed up for tryouts – so likely 1 A team. Need 1 more coach. **Action:** will talk to Pete re another coach. Emails have gone out re preseason and tryout skates.
    - 6.13.6 Midget (Jennifer) – registration is full. Will have enough coaches for preseason and tryout skates.
    - 6.13.7 Juvenile (Christel) – Absent. We have a potential coach from outside. Pete & Christel will interview him.
  - 6.14 Past President (Ross) – Absent. No report.
- 7 Date of Next Meeting  
Monday September 14, 7pm QPA Board Room
- 8 Adjournment: 8:43pm



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## EXECUTIVE MEETING

July 11, 2015

### 10 am Queen's Park Board Room MEETING MINUTES

- 1 Roll call: Present: Rob, Chuck, Dave, Marc, Tracy, Daniel, Desiree, Janet, Greg, Barb, Christel, Lynda, Kelly, Pete, Ross, Kevin, Kurt, Jennifer. Regrets: Vandy, Bud
- 2 Correspondence:
  - a. Treasurer Chuck Campbell read his letter of resignation
  - b. Kurt Bordian nominated as new treasure. In camera 10:10am – out of camera 10:11am. Motion passed effective end of meeting that Kurt Bordian take over as NWMHA Treasurer. **Nominated by:** Chuck. **Second:** Pete. **Carried.**
  - c. Nigel Shakles, President Seafair MHA – Letter was issued to all executive members.
  - d. Darcy Forcier, President Abbotsford Female Hockey Association – Letter was issued to all executive members.
  - e. BC Hockey, Sportsmanship Starts in the Stands – Rob spoke about making it mandatory for all teams to have it done at the beginning of the season at the team meetings and be able to prove it has been done. He also wants to make mention of it at the managers and coaches meetings held at the beginning of the season.
- 3 Adoption of Minutes of:
  - a. May 11, 2015 – **Motion by** Tracy; **Second by** Marc. **Carried.**
  - b. June 2, 2015 – **Motion by** Kevin; **Second by** Daniel. **Carried.**
- 4 Business arising:
  - a. Branding Document: uploaded to web site, letterhead updated – Rob will send out to all executives.
  - b. A2 letter is to be circulated by the division manager to all registered in the association.
  - c. H3-4 DM vacant.....letter to the division needs to be circulated.
- 5 New Business:
  - a. Committees 2015-2016  
Financial Assistance committee: Motion to confirm President, Treasurer, Registrar.  
**Motion:** Ross; **Second:** Kevin. **Carried.**



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Signing Officers: Motion for President, Treasurer and Secretary  
-Chuck made a motion that the signatures on the association's bank account be the President, Treasurer and Secretary with any two signatures required to withdraw money from the account at the branch and one signature required to transfer money between accounts at the branch.  
**Motion:** Chuck; **Second:** Kelly. **Carried.**

Grievance committee:  
Chair VP1, VP3, RIC,  
2 others: Barb, Greg.  
**Motion:** Kelly; **Second:** Dave. **Carried.**

Appeals committee:  
Chair Past President, VP2, Treasurer,  
2 others: Desiree, Christel  
**Motion:** Jennifer; **Second:** Kevin

Awards: Chair – Tracy  
**Motion:** Kelly; **Second:** Kevin. **Carried.**  
Coach Coordinator, Div Managers Peewee, Bantam and Midget  
NOTE: want to include the Scholarship winners in the ceremony.

Coach Selection Committee:  
Chair Coach Coordinator, President, Div Manager of the division,  
and 2 others (usually DM above and below, to be filled)

Player Movement Committee:  
Chair - Coach Coordinator, VP1, Division Manager of division in question  
and  
2 other executive members (first choice DM of division above and below,  
Chair to select)

Scholarship Committee: Chair Treasurer, President, Midget DM, Juvenile  
DM, Past President

\*If at the time of a meeting there is a vacancy or conflict, positions will be filled by the Chair or, in their absence, the President.

- 6 Reports
  - a. President
    - i. BC HOCKEY:
      1. BC Hockey AGM



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- a. We got what we wanted!
  - i. Tabled Resolutions 2, 3, and 5 until next year (membership, voting, meetings)
  - ii. Successful in amending the rest of the Governance resolutions.
  - iii. Made a resolution from the floor regarding timing between resolutions and nominations dates.
2. Chuck Campbell elected to Board of Directors to 2 year term
  - ii. PCAHA- See BC Hockey report
  - iii. Presidents C League, nothing to report
  - iv. City of New Westminster, *Principles of Arena Use*. Looking to amend to capture more development for the shorter game slots at H1-4.
- b. 1<sup>st</sup> Vice President – **Dave** – Attended Giants meeting but still waiting for a date; has requested for a date in January 2016 on a weekend.
- c. 2<sup>nd</sup> Vice President – **Daniel** – Confirmed dates for tournaments as mentioned at the June meeting. Have 10 PeeWee teams and 8 Atom teams registered for Spring Tournament. Have 16 teams registered for Christmas tournament. He would like to implement a deadline for registration for December 31<sup>st</sup> for the deadline to register for Spring tournament but thinks it may be difficult. Has a Sponsors position in mind to help out with tournaments. An update to the tournament rules has been made: Coin toss was added. **Action:** Chuck needs to be removed from officials committee.
- d. 3<sup>rd</sup> Vice President – **Tracy** – Received information about eliminating paperwork for Safety person on all teams. Still looking into information about Concussions and how to monitor situations. Still looking into dates for Association Social.
- e. Treasurer: **Chuck**
  - i. BC Hockey AGM – 7 people attended this year. Each person held 3 votes.
  - ii. Finances – Money still coming in. Players will not be allowed on the ice if they are not paid up.
  - iii. Creation of Treasurers Manual
- f. Registrar: **Janet**
  - i. Registration 2015-2016
    1. HCR numbers: **H1** – 10 registered  
**H2** – 26 registered  
**H3** – 27 registered  
**H4** – 24 registered



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**Atom** – 58 registered includes 5 goalies (37 trying out for Rep)

**PW** – 48 registered includes 5 goalies (33 trying out for Rep)

**Bantam** – 57 registered includes 6 goalies [1 goalie still pending approval] (23 trying out for Rep)

**Midget** – 86 registered includes 4 goalies [still waiting for 1 goalie to be released from another association] (35 trying out for Rep)

**Juvenile** – 23 registered includes 2 goalies.

2. Discrepancies due to non-payment or arrangement to pay.....DM's to follow up. (Janet to do H3-4).  
Suggestion was made to send out a letter to teams about registration and possible waiting lists if not registered by a date later to be determined.
- g. Secretary: **Vandy** – (Not in Attendance) – Nothing to report
- h. Coach Coordinator: **Pete**
  - i. BC Hockey AGM Report – Was glad he went to BC AGM. Was very happy with how things went. Very proud to be part of NWMHA. He attended two workshops.
  - ii. Coach Course(s), and or workshops – Working on getting BC Hockey clinics set up.
  - iii. Rep Coach Selections – Coaches for rep teams have been chosen and are up on the website; there will be different evaluators for rep tryouts and coaching instructors; there is still no coach for Juvenile.
  - iv. Vendor meetings: Met with both Veit and RPM and have decided to go with the same programs as last season.
- i. Equipment Manager: **Kevin** – Looking at refurbishing first aid bags. Looking at approximately \$600-\$900 to do so; there will be a big check coming for jersey replacement. **Action:** Marc offered to give a name of someone to refill first aid bags. Discussion regarding recognizing the managers as well as the coaches at the end of the season with some sort of swag.
- j. Ice Allocator: **Lynda**
  - i. Meeting with Ron Booth
    1. Preseason Ice – Schedule is up on the website
    2. Tryout Ice – Still to be determined, working on it now.
    3. Season Ice – Don't have the ice yet.
    4. Possibly no ice at QPA until Sept 21, if Senior Salmon Bellies make the Mann Cup





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5. Only extra dates Sept 26, 27  
and Saturday evenings 8:15-9:45pm

- k. Referee-in-Chief: **Marc**
  - i. BC Hockey AGM report – Glad he attended the BC Hockey AGM
  - ii. Hosting BC Hockey course and possible additional training. – BC Hockey are interested in helping with extra training; Shawn and Larry have offered to help evaluate referees; would like to look at getting ice elsewhere at other arenas to further referee development; **Action:** Marc and Pete are to get in touch with Lynda for extra ice time.
- l. Referee Allocator: **Kelly** – Has 5 new referees on a list for September and three referees confirmed to attend a referee school during the week of July 27<sup>th</sup> – 30<sup>th</sup>.
- m. Division Managers: H1-2: **Desiree** – Will be gone all Summer driving across Canada with family. Has Coaches in place for teams and preseason skates. Everything looks good for when she returns. H3-4: **Vacant**. Atom: **Barb** – Has had no response from emails sent out to families about registration. Peewee: **Bud** – no report. Bantam: **Greg** – Has had no response from emails sent out to families about registration. Midget: **Jen** – Numbers are close to needing a waiting list. She is concerned about coaching commitments. She doesn't want parents to commit to coaching and then not be available due to child placement. Talked about opening registration to other goalies for midget. Juvenile: **Christel** – No coach has stepped up to coach the team this season and she is still chasing players for money from the previous season.
- n. Past President: **Ross** – Nothing to report.

7 Date of Next Meetings: **Tuesday, August 7<sup>th</sup> 7:00pm QP Board Room**

8 Adjournment at 11:45am Motioned by **Kevin** Seconded by **Barb**.

July 3, 2015 via email.

Hi Rob,

As you aware, I have been elected to the Board of Directors of BC Hockey. It is a requirement of that position that I not hold any other official positions with district or minor hockey associations. Accordingly, I hereby tender my resignation as treasurer of New Westminister Minor Hockey Association to take effect at the end of the Executive Meeting on July 11.

I have enjoyed my twenty-plus years on the executive of the association, particularly working with the association's volunteers over that time.





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I will, of course, provide any assistance that may be required to my successor.

Cheers,

Chuck  
cc: Secretary, NWMHA

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June 24, 2015 via email

Rob,

If you could pass this message on to your board I would appreciate it.

Just wanted to say thank you to you and Chuck, and by extension New Westminister Minor Hockey for all your efforts at the recently competed BC Hockey AGM. Along with PCAHA President Cindy Secord, New West Minor Hockey pretty much led the charge in making sure the governance changes we were faced with made sense and will result in a better structure at the BC Hockey level for all associations across the province. I joke that if I really want to follow the right path concerning finance issues all I have to do as a delegate is watch when Chuck does or doesn't put his arm up. I joke but it's actually true....such is my respect for how he conducts himself, his knowledge of the subject matter, and how he represents your association.

Along those same lines the leadership you provided as we navigated through the governance issue, resolution by resolution, was exemplary. It is because of that leadership and your understanding of the subject at hand that I believe we are all in a better place than we would have been under the old structure or the new one without the important amendments you fought for.

I've said this to you before and I'll say it again. I feel as though, in many ways, New Westminister Minor Hockey, under your leadership, is the conscience of PCAHA. You have a very clear understanding of who your association is, your members, and what is in their best interests. It's really a good model for others to follow.

So I just wanted to say thanks for your efforts. I appreciated all that you did at the AGM.

Nigel Shackles  
President, Seafair MHA

June 14, 2015 via email

Hi Rob,

I was at the AGM this weekend and just wanted to thank you for all your hard work representing our minor hockey associations.

It was my first BC Hockey AGM and as a president of a small female association I was there to observe and learn but in the future I would be happy to support your efforts in a more material way should the need be there.

Thanks again!



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Darcy Forcier  
President Abbotsford Female Hockey Association

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**FOR IMMEDIATE RELEASE:** June 26, 2015

Media Contact: Sean Orr 250.544.3231

## **Sportsmanship Starts in the Stands Program Materials**

Materials for the new parent educational program, Sportsmanship Starts in the Stands, are now available on the BC Hockey website. The program is designed to encourage positive parent behaviour in the rinks.

### **How the program works for Minor Hockey Associations (MHA):**

1. Download the materials from the BC Hockey website. These include:
  - a. Customizable Parent PowerPoint Presentation
  - b. Trevor Linden endorsement video
  - c. Parent Meeting Policy
  - d. Parent Meeting Form
2. It is BC Hockey Policy that all MHA's host a Parent's Meeting prior to October 15, 2015. The meeting should cover the following:
  - a. Parent Presentation (downloaded from the BC Hockey website)
  - b. A review of key MHA Policies and Procedures
  - c. A review of MHA Complaint/Process Policy
  - d. Code of Conduct Expectations
3. Complete the Parent Meeting Form and submit to BC Hockey prior to November 1, 2015

Failure to comply with this requirement will result in the cancellation of BC Hockey sanctioning of events hosted or operated by the MHA.

MHA's will also receive email notification for each parent when they complete the parent form within their organization.

### **How the program works for parents:**

1. Attend the Parent Meeting held by your MHA
2. Complete the easy, online Parent Code of Conduct and Fair Play Code Form which is available on the BC Hockey website and mobile app

Sportsmanship Starts in the Stands was developed to address the behaviours and attitudes that have become a negative influence in the game of hockey in BC. The intent of the program is to ensure that the environment at BC Hockey events and initiatives is positive for everyone. It was also developed to ensure the level of parent expectations was consistent across the province. For more information on the Sportsmanship Starts in the Stands program, please visit the [BC Hockey website](#) or email [info@bchockey.net](mailto:info@bchockey.net).